



Santee School District

SCHOOLS:
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative
 Success Program

In accordance with Government Code Section 54956, written notice is hereby given that the following meeting of the Santee School District Board of Education will be conducted in-person and streamed online.



JOINING THE MEETING ONLINE ON MICROSOFT TEAMS

[Click this link to join from a PC, Mac, iPad, iPhone, or Android device](#) or call in (audio only): Phone: 323-618-1970 - Meeting ID: 235667627#

Please note: Public comments are in-person only. Request-to-speak cards are available at the meeting.

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 September 5, 2023**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. Please note the Board is not allowed to discuss or take any action on an item that is not listed on today’s agenda. However, if deemed appropriate, the Board may refer Administration to follow up on comments. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded and streamed online.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. CONSENT ITEMS	12
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request-to-speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	13
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	21
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of General Services Agreements</u>	23
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.	
2.3. <u>Authorization to Sell/Dispose of Surplus Items</u>	24
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$0 and authorize the sale or disposal of them in accordance with the recommended terms.	
2.4. <u>Adoption of Resolution No. 2324-03 to Certify 2022-23 Gann Limit Appropriations Recalculation and an Estimated Limit for 2023-24</u>	28
It is recommended that the Board of Education adopt Resolution No. 2324-03 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2022-23 and an estimate for 2023-24.	
2.5. <u>Approval of Change Order to Contract for Informal Bids through the CUPCCAC Process for Award of Bid #PO-16177, Sycamore Canyon Grass Field</u>	30
It is recommended the Board of Education approve the change order increase of \$4,000.	
2.6. <u>Approval/Ratification to Contract with Guiselle Carreon for Purchasing Guidelines</u>	32
It is recommended that the Board approve the contract with Guiselle Carreon for consultation and training in the following areas: guidance in purchasing matters, bidding documents, and purchasing policies and procedures.	
Educational Services	
3.1. <u>Ratification of Nonpublic School Master Contract with The Winston School for Nonpublic School Services</u>	38
It is recommended that the Board of Education ratify the nonpublic school master contract with The Winston School for Nonpublic School Services.	
3.2. <u>Ratification of Nonpublic Agency Master Contract with Coastal Speech Therapy, Inc. for Speech Therapy</u>	39
It is recommended that the Board of Education ratify the nonpublic agency master contract with Coast Speech Therapy, Inc. for speech therapy.	
Human Resource/Pupil Services	
4.1. <u>Personnel, Regular</u>	40
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.	

E.	DISCUSSION AND/OR ACTION ITEMS	43
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request-to-speak card in advance.</i>	
	Superintendent	
1.1.	<u>Appointment of Members to Board Advisory Committees</u> It is recommended that the Board of Education appoint members to Board Advisory Committees.	44
	Business Services	
2.1.	<u>2022-23 Unaudited Actuals Report</u> It is recommended that the Board of Education approve the 2022-23 Unaudited Actuals with all required State forms.	47
F.	BOARD POLICIES AND BYLAWS	48
1.1.	<u>Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u> <ul style="list-style-type: none">New BP 4119.24 – Classroom Learning Environment It is recommended that the Board of Education adopt new Board Policy 4119.24 being presented in a second reading.	49
1.2.	<u>First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u> <ul style="list-style-type: none">BP 6163.1 – Library Media Centers Revised Board Policies/Administrative Regulations are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	51
G.	EMPLOYEE ASSOCIATION COMMUNICATION	58
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	58
I.	CLOSED SESSION	58
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose:</i> Negotiations <i>Agency Negotiators:</i> David MacLeod, Assistant Superintendent <i>Employee Organizations:</i> Santee Teachers Association (STA); and Classified School Employees Association (CSEA)	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) Superintendent	
J.	RECONVENE TO PUBLIC SESSION	58
K.	ADJOURNMENT	58

Please note: Per SB 343, the supporting documents for this meeting agenda are available at the Santee School District Office and will be available for viewing at the meeting. The next regular meeting of the Board of Education will be on September 19, 2023, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the September 5, 2023, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Report on 2023 California Assessment of Student Performance and Progress (CAASPP) Results

DEVELOPER FEES COLLECTION REPORT
2023-24
CUMULATIVE THROUGH SEPTEMBER 05, 2023

Residential Rate: \$2.53 per square foot - effective 3/18/21; \$2.97 per square foot - effective 8/20/2022
Commercial Rate: \$0.41 per square foot - effective 5/17/20; \$0.48 per square foot - effective 8/20/2022
Self Storage Rate: \$0.03 per square foot - effective 5/17/20; \$0.02 per square foot - effective 8/20/2022

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X			1756 Weld Blvd	07/06/23	361,184	\$173,368.32	PA
	X		7839 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7838 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7835 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7834 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7831 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
	X		7830 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
	X		7829 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7828 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7825 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7824 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7821 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
	X		7820 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
X			8801 Mission Gorge Road	07/19/23	48,913	\$23,478.24	CO
	X		8614 Dunwoodie Rd.	07/26/23	1,000	\$2,970.00	CO
	X		7808 Cypress Dr.	08/01/23	1,813	\$5,384.61	CFH
	X		7819 Cypress Dr	08/01/23	1,813	\$5,384.61	CFH
	X		7818 Cypress Dr	08/01/23	1,813	\$5,384.61	CFH
	X		7809 Cypress Dr	08/01/23	1,813	\$5,384.61	CFH
	X		7811 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7810 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7801 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7800 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7805 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		7804 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		7814 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		7815 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
TOTAL PAGE 1						\$327,574.08	

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

**Santee School District
ENROLLMENT REPORT
8/25/2023
Month 1 Week 2
School Week 1**

SCHOOL	REGULAR ED													SPECIAL ED													Total All				
	TK5	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	08/25/23	08/26/22	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	08/25/23	08/26/22	# Diff	% Diff	08/25/23	06/14/23	# Diff
Cajon Park	36	49	71	78	72	82	100	101	109	103	801	811	-10	-1.2%	6	10	6	11	6	5	6	11	4	65	67	-2	-3.0%	866	877	-11	
Carlton Hills	15	48	49	51	58	54	53	54	61	72	515	526	-11	-2.1%	7	11	11	5	5	9	3	5	1	57	50	7	14.0%	572	577	-5	
Carlton Oaks	30	70	70	87	81	73	82	84	93	110	780	756	24	3.2%	6	12	9	6	9	7	13	9	13	84	86	-2	-2.3%	864	850	14	
Chet F. Harritt	17	55	66	69	65	73	58	64	54	77	598	582	16	2.7%	0	0	0	0	0	3	4	9	3	19	24	-5	-20.8%	617	612	5	
Hill Creek	29	63	78	71	73	79	78	61	68	55	655	637	18	2.8%	3	5	3	5	6	0	0	0	0	22	25	-3	-12.0%	677	687	-10	
Pepper Drive	15	59	64	53	77	55	82	85	84	76	650	710	-60	-8.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	650	685	-35
Pride Academy	20	56	58	63	71	68	48	50	63	62	559	560	-1	-0.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	559	562	-3
Rio Seco	20	69	83	101	101	88	93	87	124	83	849	864	-15	-1.7%	5	4	9	8	9	6	8	10	10	69	71	-2	-2.8%	918	952	-34	
Sycamore Canyon	30	49	40	48	48	54	29	41	0	0	339	319	20	6.3%	12	0	0	0	0	0	0	0	0	12	0	12	0.0%	351	325	26	
SUBTOTAL	212	518	579	621	646	626	623	627	656	638	5746	5765	-19	-0.3%	12	27	42	38	35	35	30	34	44	31	328	323	5	1.5%	6074	6127	-53
Alternative School	0	2	3	1	1	2	1	1	1	2	14	17	-3	-17.6%											0	0	0	0.0%	14	16	-2
Santee Success										1	1	6	-5	-83.3%											0	0	0	0.0%	1	7	-6
NPS											0	0			0	0	0	0	2	1	3	3	2	11	10	1	10.0%	11	12	-1	
SUBTOTAL	2	3	1	1	2	1	1	1	3	15	23	-8	-34.8%	0	0	0	0	0	2	1	3	2	2	11	10	1	10.0%	26	35	-9	
TOTAL	212	520	582	622	647	628	624	628	657	641	5761	5,788	-27	-0.5%	12	27	42	38	35	37	31	37	46	33	339	333	6	1.8%	6100	6162	-62

Please note: Special Ed. PK, & TK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

Prepared by R.W

	PK	TK4	Total All
Cajon Park	0	8	874
Carlton Hills	0	5	577
Carlton Oaks	0	12	876
Chet F Harritt	0	7	624
Hill Creek	0	8	685
Pepper Dr	0	6	656
Pride Academy	0	3	562
Rio Seco	0	4	922
Sycamore Canyon	73	8	432
ALT	0	0	14
Total PK/EAK	73	61	134

Total Enrollment Incl PK/TK4
6234

Schedule of Upcoming Events

Meeting Locations:

Educational Resource Center (ERC) – 9619 Cuyamaca, Santee
 District Office (DO) Conference Room – 9625 Cuyamaca, Santee

Date	Event
September 4	No School/District Offices Closed for Labor Day Observance
September 5	Board of Education Meeting; 6:00 pm, ERC
September 19	Board of Education Meeting; 6:00 pm, ERC
October 2	Communication Committee; 3:30 pm, ERC
October 3	Board of Education Meeting; 6:00 pm, ERC
October 10	Special Education Advisory Committee; 6:00 pm, Online
October 11	Wellness Advisory Committee; 3:30 pm; DO Conf Room
October 12	District Advisory Committee (DAC); 6:00 pm, ERC
October 17	Board of Education Meeting; 6:00 pm, ERC
October 26	Budget Advisory Committee; 6:00 pm, DO Conf Room
November 6	Communication Committee; 3:30 pm, ERC
November 7	Board of Education Meeting; 6:00 pm, ERC
November 9	Character Education and School Climate Advisory Committee; 4:00 pm, ERC
November 10 (Friday)	No School/District Offices Closed Veterans' Day Observance
November 13-17	Parent/Teacher Conference
November 20-24	Schools Closed for Thanksgiving Break
December 5	Board of Education Meeting; 6:00 pm, ERC
December 12	Wellness Advisory Committee; 3:30 pm; DO Conf Room
December 14	Budget Advisory Committee; 6:00 pm, DO Conf Room
December 19	Board of Education Organizational Meeting; 6:00 pm, ERC
December 25 - January 5	Winter Break (no school)

Reports and Presentations Item B.2.

Report on 2023 California Assessment
of Student Performance and Progress
(CAASPP) Results

Prepared by Dr. Lisa Paisley
September 5, 2023

BACKGROUND

Tonight, Dr. Lisa Paisley, Assistant Superintendent of Educational Services, and Kevin Fairchild, Director of Assessment and Learning Support, will be providing a brief overview of the 2023 California Assessment of Student Performance and Progress (CAASPP) results and next steps in our continuous improvement cycle.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

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Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
September 5, 2023

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- August 15, 2023, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 15, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
David MacLeod, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

President El-Hajj welcomed all in attendance and asked for patience as the District transitioned to in-person and live-streaming. She noted there were several requests to speak that would be addressed later in the meeting when that specific item was being discussed.

2. District Mission

President El-Hajj invited everyone to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj noted the pledge would be led by Tim Larson, Retiring Assistant Superintendent of Human Resources/Pupil Services. President El-Hajj expressed appreciation to Mr. Larson for his 10 years of service to the staff and students. She wished him well on his retirement in Arkansas.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Schedule of Upcoming Events
- 1.3. Routine Water Testing at Schools

Superintendent Baranski noted that at a prior meeting she had shared a five-year water testing plan for the District; and reiterated this was not required of the District but felt it was necessary based on previous results from Carlton Hills and Cajon Park, that required

corrective action. She explained the District communicated the findings and corrective actions with parents from the affected schools, and noted the District will test another 120 stations from across the District at the end of the 2023-24 school year and communicate finding and corrective actions, if any.

2. Minor Correction to the Local Control Accountability Plan (LCAP)

Dr. Lisa Paisley, Assistant Superintendent, Educational Services, reported that after the District's LCAP was reviewed by San Diego County Office of Education (SDCOE) there were minor revisions required. The minor revisions included the following:

- San Diego County Office of Education requested that the District add data from staff and parents into Goal 2 regarding school climate. Data was added to the safety and belonging metrics. Staff Panorama data and local data from the LCAP surveys were added.

Dr. Marcia Hamilton, Assistant Superintendent of Business Services, shared the following revisions:

- The newest version of the FCMAT calculator was unavailable when the LCAP Budget was being established; therefore, there was a need to align the LCAP to the Adopted Budget using the most current assumptions. To align the LCAP with the Adopted Budget there was an over-estimation of local funds requiring a reduction to \$1,134,737 which also reduced the total revenue to \$5.5 million on the Budget overview for parents.
- Also, to align with the Adopted Budget there needed to be a shift in the LCAP's non-personnel (reduction of \$1,389,376) costs to the personnel costs; however, the total budget remains the same at \$96,128,000.
- There was an error in the 2022-23 Contributing Actions table for Action 1.7 in which this was left blank. The amount of \$21,000 was added which then shifts the amount for the percentage of increase or improve services for 2023-24 to 7.76%

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda and noted public comments were in-person only. President El-Hajj reiterated there were several requests to speak on a particular item on the agenda, and explained they would be called at the time of the item's discussion.

Mark Anthony Hall, Executive Director of Manhood ABC, LLC, an Alternative Education, Community Based Vehicle for "at-risk" adolescent boys introduced their services and partnership options for the District.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Authorization to Sell/Dispose of Surplus Items
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.8. Authorization to Apply for 2023-24 Mandated Cost Block Grant
- 2.9. Approval/Ratification of Revolving Cash Report
- 2.10. Adoption of Resolution No. 2324-02 to Designate Authorized Representatives for the Joint Powers Authority

- 2.11. Approval of Agreement for On-Site Resident Services for Cajon Park
- 2.12. Approval/Ratification to Contract with La Mesa-Spring Valley School District
- 2.13. Acceptance of the Settlement from San Diego County Office of Education, et al v. County of San Diego, et al
- 3.1. Approval of the 2023-2024 Consolidated Application and Reporting System (CARS) Application for Funding
- 3.2. Ratification of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services
- 3.3. Ratification of Nonpublic School Master Contract with The Institute for Effective Education Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Amendment to Memorandum of Agreement Between Santee School District and the County of San Diego, Health and Human Services Agency (HHS), East County to Provide Transportation Services to Students in Foster Care
- 4.3. Ratification of Side Letter Agreement Between Santee School District and California School Employee Association and its Santee Chapter #557

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. School Safety Update

Superintendent Baranski noted the District continuously discusses school security and safety measures and shared the District's Safety Committee recommended security cameras at the school sites and a keyless access system. Superintendent Baranski shared the District used land sale proceeds to purchase a camera system, based on the Board's priorities and recommendation from the local Sheriff's Department. Superintendent Baranski noted the keyless system was over \$5 million to implement and the District decided to work with a security consultant to help establish priorities needs. Based on a recommendation from the San Diego County Office of Education, the Board of Education approved a two-year agreement with Dr. Sherry Colgan Stone, CEO of Stone Campus Safety, a provider of safety, security and emergency management services to institutions of higher education and K-12 school districts, in November 2022. Based on Administrative recommendations and identified needs, Dr. Colgan Stone suggested the District work with United States Department of Homeland Security to conduct a free, comprehensive school facility assessment at every school site. These assessments were conducted over several months in Winter - Spring 2023. Superintendent Baranski noted Santee School District was the only District in San Diego County to use these assessments tools. She explained the services were provided by Homeland Security at no cost to the District.

Superintendent Baranski shared Michelle Flores, DHS/CISA Protection Security Advisor was unable to attend but noted Dr. Colgan Stone and members of the San Diego Law Enforcement Coordination Center Team, Phil Oglesby and Charlie Kim were present to provide an overview of their comprehensive findings and recommendations for improving campus security.

Dr. Colgan Stone shared security challenges, commendations, and key findings. Superintendent Baranski noted next steps are to continue planning with Dr. Colgan Stone on emergency procedures review and staff training; discuss site assessment outcomes with individual school site administration teams; discuss site assessment outcomes with our local sheriff Captain; share District-wide recommendations with District Safety team;

and support the Board of Education in prioritizing and monetizing assessment recommendations.

Member Levens-Craig inquired about grant funding and safety training for staff. Superintendent Baranski noted Dr. Colgan Stone had been seeking grant funding possibilities and working with local law enforcement on current safety strategies for staff. Member El-Hajj inquired on volunteer safety teams. Dr. Colgan Stone shared preferring a vested program versus volunteers. Charlie Kim shared some requirements, guidelines, and liabilities of managing a volunteer program.

Superintendent Baranski noted another update would be provided in January to share progress, and after discussions with site teams and District Safety Team, before a budget workshop, in case there are any fiscal impacts. Member Burns asked that Site Administration hold conversations with site staff about current safety protocols.

Member Levens-Craig expressed her appreciation to Phil Oglesby and Charlie Kim for volunteering their time to keep our schools safe.

President El-Hajj shared being a former teacher and being familiar with safety protocol recommendations by site administration. She noted locking classroom doors, even when it is a mandate, is a challenge for staff in a classroom and shared she would hate for the District to build a plan around this practice. President El-Hajj noted although it is a good practice, it would just be an assumption that everyone is following it.

1.2. Adoption of Proclamation designating September 2023 as Grandparent Appreciation Month

Superintendent Baranski shared that based on Member Burns' recommendation the District was proclaiming September 2023 as grandparent appreciation month to show our gratitude to grandparents and surrogate grandparents and recognize them for the significant role they play in supporting their grandchildren's education. She noted site teams are working on weekly activities.

Member Burns expressed his gratitude towards Cori Harris, Director of Communications, and Site Administration for making this idea come to fruition in a short period of time. He explained the grandparents deserved a month's celebration for all they do for their grandchildren's education. Member Burns also shared a month celebration allowed more flexibility to the schools. President El-Hajj asked for feedback to help with planning next year's celebration. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj noted BP 4151.21 – Administering Medication and Monitoring Health, was being presented as a second reading and request for approval.

1.1. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- Revised BP 5141.21 – Administering Medication and Monitoring Health Conditions

Member Ryan moved approval of BP 5141.21 – Administering Medication and Monitoring Health Conditions.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

President El-Hajj noted there were several requests to speak on item F.1.2. First Reading of new BP 4119.24 – Classroom Learning Environment.

1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- New BP 4119.24 – Classroom Learning Environment

Athena Mora, La Mesa; Brianna Kelley, San Diego; Monique Silver; Santee (time allotted by Summer Silver and London Priver); Christynne Lili Wrene Wood, Lakeside; Lou Sullivan, Escondido; Marc Silver read a statement from Rabbi Benj Fried; Maria Schmbri, Santee; and Arata “A.T.” Furuya, San Diego, spoke in opposition to BP 4119.24 and the need for inclusion in the District.

Member Levens-Craig acknowledged the emails the Board received regarding BP 4119.24.

Member Burns expressed his appreciation to the speakers and noted the policy was being presented as a first reading only. He explained the policy did not preclude staff or students from displaying their support of LGBTQ and noted wearing jewelry, lanyards, etc., that represented their personal belief continued to be allowed. He explained the classrooms are student learning centers and noted wall displays should be about curriculum. Member Burns noted a “safe space” should not be for a particular group and that all students should feel safe and welcomed.

Member Ryan expressed her appreciation to the speakers for expressing their opinions and concerns.

President El-Hajj agreed with Member Burns about misinterpretation of the policy and noted the possible need to revise the language to reflect its purpose and message. She explained the policy may not return to the next meeting, pending review. President El-Hajj expressed her appreciation to the speakers for sharing their concerns and reiterated the policy’s intent, and their focus, is that the classroom environments are about learning and safe for everyone.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, noted looking forward to their first day back to work. Mrs. Hirahara shared receiving questions on BP 4119.24 that required clarification. She noted one of the possible signs in question read, “diverse, inclusive, accepting, welcoming, safe space for everyone”. Mrs. Hirahara noted the importance of social emotional support and that students feel safe in their environment. She shared this is the second Board policy approved over the summer that required clarification and suggested Administration seek teacher input before first readings. Mrs. Hirahara shared looking forward to seeing everyone at the Staff Welcome Back event and to the first day of school.

Member Burns noted the importance of classroom décor being about curriculum and not activism; and providing a “safe space” for all students. He explained that when the most prominent décor in a classroom is not about education, the Board has to set policy supporting the vision and mission of the District. Member Burns noted the policy can be reviewed to make sure it clarifies any concerns and welcomed working with STA on the policy.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski expressed her gratitude towards all the community volunteers for ensuring schools are ready for our students during the annual Beatification Day. She noted the featured article in the next edition of Santee Magazine was about Beautification Day and the District’s theme for the year. Member Levens-Craig shared a Rio Seco student volunteered at Hill Creek to give back to the school because of her positive experience at Hill Creek during summer school.

Superintendent Baranski shared visiting summer school and feeling the staff’s energy and enthusiasm and being proud of the teachers’ work. She noted hearing positive comments from the parents about summer school and the Extended Learning Program (ELP) camp and all the opportunities the students received this summer.

Superintendent Baranski noted the District held a new hiring event on Saturday, August 12. David MacLeod, Assistant Superintendent of Human Resources/Pupil Services, shared having over 180 registrations and 82 in attendance. Mr. MacLeod noted hiring for every position that was available, which would help with the ELP waitlist. He noted the overall event was successful but had requested feedback, from site administration, for this new annual event. President El-Hajj noted attending and seeing a lot of applicants. She suggested holding a mid-year event. Superintendent Baranski noted holding the event on a Saturday is accommodating for those who generally work during the week; and expressed her gratitude to Cori Harris, Director of Communications, for promoting the event. She shared the event also helped with substitutes and expressed her gratitude towards staff who attended.

Member Burns noted attending the event and discussing with Mr. MacLeod the mobile fingerprint machine operated by the San Diego County Office of Education to help expedite the hiring process. Superintendent Baranski noted the District was investigating purchasing a fingerprint machine to offer the services to new employees and the community. She commended everyone for their hard work and a successful event.

Superintendent Baranski noted the upcoming events, and shared the Staff Welcome Back event on Thursday was followed by a full day of professional learning on the new science content.

Superintendent Baranski shared the new class assignment notification process would be by student number and not by student name, an idea presented by Dr. Lisa Paisley, Assistant Superintendent of Educational Services. She noted all parents received communication on the new process and parents would receive another personalized email with access information to view their student(s) class assignment, two days prior to the first day of school. President El-Hajj commended the new process and shared it is a great way for new parents to become familiar with the system. Dr. Paisley noted this year's personalized letter to parents will also include the teacher's name and classroom number, to help facilitate the transition for parents. Member Levens-Craig inquired on accommodations for those who do not have technology. Dr. Paisley explained District staff will be onsite at each school with student lists to assist parents.

Member Fox expressed his gratitude towards the Beautification Day volunteers and the local churches for coordinating the event. He noted seeing a lot more students volunteering at this year's event and shared enjoying interacting with them.

Member Levens-Craig shared enjoying seeing her grandchild beautify his school and her excitement for the first day of school. She noted receiving positive feedback from the Curriculum Resource Teachers on the professional development for new teachers. Member Levens-Craig shared it was great to see their enthusiasm about the new teachers' enthusiasm. She shared Buddy's Backpacks was being held on Saturday, August 19 and noted the Committee had reached their goal of 1,000 backpacks. Member Levens-Craig expressed her appreciation towards Maintenance & Operations for their assistance and to the community for all their support and donations to make this event possible.

Member Ryan expressed her gratitude towards the Beautification Day volunteers and the local churches for coordinating the event.

Member Burns expressed his gratitude towards the Beautification Day volunteers and the local churches for coordinating the event. He noted it is great to see students' giving back to their schools. Member Burns noted it was great that the department staff would be at the sites to help parents and shared his excitement on the first day of school. He noted it was Santana High School's first day and enjoyed seeing the first day of school pictures on social media.

Member Fox commended Jose Reynoso, Maintenance & Operations Coordinator, for all his hard work. He shared Mr. Reynoso is very visible and always helping at every event or site and noted he was a great asset to the District.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:53 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 10:00 p.m. and reported an agreement of separation with employee #310854 was ratified.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

K. ADJOURNMENT

With no further business, the regular meeting of August 15, 2023, was adjourned at 10:00 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$7,344.00 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - September 5, 2023

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal		
Fri	08/18/23	Rita Zobel Trisha Best Kelcie Orsinelli Risa Farber Crystal Matushek Nicole Weiss Susan Orsinelli Carrie Trantalis Emily Zobel Hannah Giblin	Chet F. Harritt School	Certificated Retreat Living Coast Discovery Center	San Diego	\$0	\$ 3,834.00	Chet F. Harritt	Professional Development	1,2		
Fri	09/15/23	Mike Olander	Pupil Services	Chronic Absenteesim	Online	\$0	\$ 140.00	Pupil Services	This workshop will address how LEAs can analyze multiple measures of attendance and implement age-appropriate strategies within a multi-tiered system of support to meet the needs of students with persistent school attendance problems.	1,2		
Tue	10/10/23	Robin Larson	PRIDE Academy	Arts Empower San Diego Mega Conference	San Diego	\$0	\$ 99.00	Title I	Discover new ways to maximize your arts funding to co-create belongingness and increase access to arts edu.	1,2		
Thurs	10/26/23	Courtney Bittle Luke Allen	Cajon Park/Sycamore Canyon Carlton Oaks	FRISK Training	Online	\$0	\$ 139.00	Human Resources	FRISK Training for personnel management	2		
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California												
Wed - Fri	09/27/23	-	09/29/23	David MacLeod	Human Resources	ACS Personnel Institute 2023	Long Beach	\$0	\$ 1,590.00	Human Resources	Most recent Human Resources updates specific to Public Education in California	2
Wed - Fri	10/11/23	-	10/13/23	Brienne Downing Catherine Gaston	Special Education	Critical Issues Conference 2023	Palm Springs	\$0	\$ 1,552.00	Special Education	Hot Topics in Special Education Law	2

- District Goals:
1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2024.
 2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2024.

\$0 \$ 7,344.00

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location of Services)	Date(s) of Service	Amount	Funding
Insight Dream Team	<i>Districtwide</i>	07-07-2023 – 06-30-2024	Not to exceed \$5,000.00	Curriculum Development
Brain Learning	<i>Districtwide</i>	07-07-2023 – 06-30-2024	Not to exceed \$20,000.00	Special Education

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	EA	Popcorn maker/stand	CO/ELP	P1	Unusable	\$0
2	EA	Dell Monitors	CO/ELP	P1	Broken	\$0
1	EA	Flat screen TV & stand	CO/ELP	P1	Obsolete	\$0
2	EA	Toshiba DVD/Blue Ray player	CO/ELP	P1	Obsolete	\$0
1	EA	Sharp TV & stand	CO/ELP	P1	Broken	\$0
1	EA	2 tier rolling AV cart	CO/ELP	P1	Obsolete	\$0
1	EA	Black top rolling rack	CO/ELP	P1	Broken	\$0
1	EA	Office chair	CO/ELP	P1	Broken	\$0

1	EA	Outdoor equipment rack	CO/ELP	P1	Broken	\$0
1	EA	Wooden box containing blocks	CO/ELP	P1	Obsolete	\$0
1	EA	Large teacher desk with drawers	CO/ELP	P1	Obsolete	\$0
1	EA	RCA home theater speaker system	CO/ELP	P1	Broken	\$0
1	EA	Large desk with drawers	RS/ELP	P1	Unusable	\$0
1	EA	TV/Monitor	RS/ELP	P1	Obsolete	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	X
	Value \$2,500 or less: Sell without advertising	
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$0 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The items listed as surplus are valued at \$0.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

Consent Item D.2.4.
Presented by Dr. Marcia Hamilton
September 5, 2023

Adoption of Resolution No. 2324-03 to Certify
2022-23 Gann Limit Appropriations Recalculation
and an Estimated Limit for 2023-24

BACKGROUND:

In 1979, California voters approved a spending limit for State and local government agencies including school districts. California State Constitution, Article XIII B, requires that each district annually prepare a resolution for Board approval which reflects the funds subject to the Gann Limit Appropriation for fiscal year 2022-23 and an estimate for fiscal year 2023-24.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2324-03 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2022-23 and an estimate for 2023-24.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The 2022-23 appropriations subject to the Gann limitation are \$44,760,880.33 and the 2023-24 appropriations subject to the Gann limitation are estimated to be \$45,186,871.41.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**RESOLUTION NO. 2324-03
RESOLUTION OF THE SANTEE SCHOOL DISTRICT
TO CERTIFY THE 2022-23 GANN LIMIT APPROPRIATIONS RECALCULATION
AND AN ESTIMATED LIMIT FOR 2023-24**

On motion of _____ and seconded by _____, the following resolution is hereby adopted:

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2022-23 fiscal year and a projected Gann Limit for the 2023-24 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2022-23 and 2023-24 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2022-23 and 2023-24 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Santee School District Board of Education on the 6th day of September, 2022, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

Dustin Burns, Clerk of the Board of Education

Consent Item D.2.5.
Prepared by Dr. Marcia Hamilton
September 5, 2023

Approval of Change Order to Contract for
Informal Bids through the CUPCCAC
Process for Award of Bid #PO-16177,
Sycamore Canyon Grass Field

BACKGROUND:

On June 6, 2023, the Board of Education approved to contract with Ruttkay Development Corp. through the CUPCCAC Process for the award of Bid # PO-16177, Sycamore Canyon Grass Field. The approved Bid was for \$61,581.00. A Change Order was received on July 18, 2023, in the amount of \$4,000 to: 1) Excavate perimeter of field where grass is going - \$2,000, and 2) Pull wire from electric source to beginning of field \$2,000.

RECOMMENDATION:

It is recommended the Board of Education approve the change order increase of \$4,000. This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is an additional \$4,000 added to the original cost of \$61,581 for a total fiscal impact of \$65,581 from the Facilities Set Aside in Fund 40.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Date : July 18 ,2023

Change Order

RE Sycamore Canyon Elementary
10201 Settle Rd.
Santee, Ca. 92071

Scope of Work :

- 1) Mini excavate perimeter of field where grass is going.....\$2000
- 2) Pull wire from electric source to beginning of field.....\$2000

Original contract.....\$61580
Change Order.....\$4000
New Contract.....\$65580

*Contract was verbally approved on 7/18/23 by Bryce

BACKGROUND:

Procurement, purchasing and contracting for public agencies is vast and complex and is governed by a multitude of local, state and federal laws. Due to the recent escalation of costs for goods, services, and construction specific procurement procedures need to be followed based on the total cost of items or services. It is vital that the District’s employees maintain a working understanding of these concepts so that public funds are expended in accordance with law. Providing training from an expert from the field helps support District employees’ understanding of these processes and ensures that District contracting and purchasing follows local, state and federal laws.

RECOMMENDATION:

It is recommended that the Board approve the contract with Guiselle Carreon for consultation and training in the following areas: guidance in purchasing matters, bidding documents, and purchasing policies and procedures.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is not to exceed \$5,000 from Unrestricted General fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

SCHOOL DISTRICT

Independent Contractor Agreement Contract No. _____

This agreement is hereby entered into between Santee School District, hereinafter referred to as "District," and Guiselle M. Carreon, hereinafter referred to as "Contractor."

WHEREAS, the desires to engage Contractor to render certain technical and/or specialized services and Contractor or Contractor's staff is specifically qualified to perform said services, the parties therefore agree as follows:

Scope of Services:

On-site and remote consulting services including but not limited to guidance in purchasing matters, review of bidding documents or contracts, assistance with bid development and bid scheduling, review of purchasing policies and procedures, and training as outlined in the attached Proposal.

(For additional explanation of services, attach Exhibit A which then will be incorporated here in full by this reference.)

1. **Term.** Contractor shall commence providing services under this Agreement on September 15, 2023, and will diligently perform as required and complete performance by June 30, 2024.

2. **Rate & Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement at a rate of **\$92.00** per hour and **\$46.00** per hour for travel time. Total contract shall not exceed the sum of five thousand _____ (\$5,000 _____). District shall pay Contractor according to the following terms and conditions: Net 30.

3. **Expenses:**

 A. Contractor shall not be reimbursed for travel or other expenses.

 X B. In addition to the compensation specified in Paragraph 3 above, travel and/or expenses will be reimbursed as follows:

Airfare	Actual Cost at Lowest Available Airfare
Lodging	\$180.00 / Night Max. (Actual Cost will be billed)
Meals	\$64 per diem (IRS rate) (Actual Cost will be billed)
Car Rental	\$85 per day (Actual Cost will be billed)
Gas (Rental Car):	Actual cost paid.
Mileage:	Current IRS reimbursement rate.

4. **Precedence of Agreement Over Exhibits.** Should there be any ambiguity or inconsistency between any exhibits to this Agreement and the terms of this Agreement, the terms of this Agreement take precedence.

5. **Standard of Performance.** Contractor shall, in good and workmanlike manner and in accordance with the highest professional standards, at its own cost and expense, furnish all of the labor, technical, administrative, professional and all other personnel, all supplies and materials, equipment, printing, transportation, facilities and all other means whatsoever, except as herein otherwise expressly

specified to be furnished by District, necessary or proper to perform and complete the work and provide the services required of Contractor by this Agreement.

6. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, or agents of the District and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the service to be provided under this Agreement.
7. **Taxes.** Contractor acknowledges and agrees that it is the sole responsibility of Contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of Contractor's compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or any other similar state or federal tax obligation.
8. **Materials.** Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

All materials will be provided in digital format. Printed copies will be at the district's expense.

Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with general and currently accepted principles and practices of his/her profession.

9. **Cancellation of Scheduled Services.** Cancellation of a workshop must be made at least 24 hours in advance via email, phone call, or text message. Cancellations made with less than 24 hours' notice will be subject to a cancellation fee of 10% of the proposed fee.
10. **Originality of Services.** Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other sources, except that submitted to Contractor by District as a basis for such services.
11. **Confidentiality and Use of Information.**
 - a.) Contractor shall hold in trust for the District, and shall not disclose to any person, any confidential information. Confidential information is information which is related to the District's research, development, trade secrets and business affairs; but does not include information which is generally known or easily ascertainable by nonparties through available public documentation.
 - b.) Contractor shall advise District of any and all materials used or recommended for use by Contractor to achieve the project goals, that are subject to any copyright restrictions or requirements. In the event Contractor shall fail to so advise District and, as a result of the use of any programs or materials developed by Contractor under this Agreement, District should be found in violation of any copyright restrictions or requirements, or District should be alleged to be in violation of any copyright restrictions or requirements, Contractor agrees to indemnify, defend and hold harmless, District against any action or claim brought by the copyright holder.

12. **Audit and Inspection of Records.** At any time during the normal business hours and as often as District may deem necessary, Contractor shall make available to District for examination at District's place of business specified above, all data, records, investigation reports and all other materials respecting matters covered by this Agreement and Contractor will permit the District to audit, and to make audits of all invoices, materials, payrolls, records of personnel and other data related to all matters covered by this Agreement.

13. **Works for Hire/Copyright/Trademark/Patent.** DISTRICT agrees that CONSULTANT shall use its previously developed and to-be-developed tools, surveys and other copyright and patent-protectable resources in fulfillment of this AGREEMENT. All such material shall remain the exclusive ownership of CONSULTANT with a limited right to use and reproduce those materials provided to DISTRICT for its continued use and application of the training services which include workbook material and surveys. DISTRICT may not reproduce or in any way utilize these materials for competitive purposes or provide them to others including the use of the materials to provide substantially similar training outside of DISTRICT's own internal use.

Exceptions to Trademarks Rights. Each Party may provide limited exceptions to the rights conferred by a trademark, such as fair use of descriptive terms, provided that such exceptions take account of the legitimate interests of the owner of the trademark and of third parties.

14. **Termination.**

Termination for Convenience: At any time and without need for cause, the District may terminate this Agreement by delivering written notice of termination to the Contractor. The Contractor shall be deemed to have received written notice either upon actual receipt or five days after the District mails the notice to the address of the Contractor specified in Section 23, whichever occurs first. The termination shall take effect immediately upon receipt of the written notice, unless the notice specifies a later date as the effective date of the termination. As of the effective date of the termination, the Contractor shall cease all work pursuant to this Agreement. The District and the Contractor expressly agree that, in the event of termination for convenience, the District will be required to compensate the Contractor only for services satisfactorily rendered prior to the effective date of termination.

Termination for Cause: At any time, it believes it has sufficient cause the District may deliver written notice to the Contractor of the District's intent to terminate this Agreement for cause. The Contractor shall be deemed to have received the written notice either upon actual receipt or five days after the District mails the notice to the address of the Contractor specified in Section 23, whichever occurs first. The written notice shall set forth in reasonable detail the cause(s) underlying the District's intent to terminate this Agreement. Sufficient cause for termination shall include: (a) any material breach of this Agreement by the Contractor, including any failure by Contractor to reasonably perform its obligations pursuant to this Agreement; (b) any act by Contractor exposing the District to liability for, or resulting in District liability for, personal injury or property damage; (c) any act by Contractor exposing the District to liability for, or resulting in District liability for, fraudulent or other wrongful acts; and (d) if Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency. This Agreement shall terminate fifteen days after receipt by the Contractor of the written notice, unless Contractor has corrected or eliminated the matters forming the cause(s) for termination and provided evidence thereof satisfactory to the District, or Contractor has made arrangements for the correction or elimination of such matters satisfactory to the District. In the event of such termination for cause, all work and services of the Contractor provided prior to the termination shall be the property of the District, and the District may complete the services required under this Agreement by any other

means the District determines reasonable. The Contractor shall be liable for all damages incurred by the District as a result of the Contractor's breach of its obligations pursuant to this Agreement, acts exposing the District to liability, and/or acts resulting in District liability. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15. **Indemnification.** Contractor shall indemnify, defend, and hold-harmless the District and its officers, agents and employees from and against every claim, demand, action, damage, loss, cost, expense and other liability of any nature whatsoever arising, in connection with or as a consequence of the performance of this Agreement, from: (i) the injury (including death) of any person and/or the damage, loss or theft of any property attributable in whole or in part to acts or omissions of the Contractor or any contractor, consultant, employee or agent of the Contractor (each a "Contractor Agent"); (ii) the failure of the Contractor or any Contractor Agent to reasonably perform the obligations of the Contractor pursuant to this Agreement; and (iii) the furnishing or use by the Contractor or any Contractor Agent of any copyrighted or un-copyrighted material or patented or unpatented invention or item. Notwithstanding the foregoing, the Contractor shall not be liable pursuant to this Section 12 to the extent liability results from the sole negligence or willful misconduct of the District or its officers, employees, or agents.
16. **Insurance.** Contractor shall obtain and maintain during the term of this Agreement a professional liability policy providing coverage in an amount not less than \$1,000,000 per occurrence. Prior to commencement of work on this Agreement, the Contractor shall provide to the District a certificate of insurance evidencing the required insurance coverage.
17. **Worker's Compensation Insurance.** The Contractor represents and warrants to the District that it does not have any employees and is not required to maintain Worker's Compensation insurance in accordance with California law.
18. **Fingerprinting Requirements.** The District anticipates that the Contractor will not have contact with any students of the District. However, if the Contractor may have contact with students, the Contractor shall comply with the background check requirements in Education Code 45125.1.
19. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
20. **Compliance with Applicable Laws.** The service completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
21. **Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
22. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
23. **Entire Agreement/Amendment.** This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous

understanding or agreement with respect to the services contemplated, any may be amended only by a written amendment executed by both parties to the Agreement.

- 24. **Nondiscrimination in Employment.** Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
- 25. **Non-waiver.** The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
- 26. **Administrator of Agreement.** This Agreement shall be administered on behalf of, and any notice desired or required to be sent to a party hereunder shall be addressed to:

For District: Marcia Hamilton, Assistant Superintendent of Business Services

For Contractor: Guiselle M. Carreon
- 27. **Notice.** All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally serviced or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are set forth below.
- 28. **Severability.** If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired, or invalidated in any way.
- 29. **Governing Law.** The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in San Diego County, California.
- 30. **Warranty of Authority.** Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

This Agreement is entered into this th day of September, 2023.

SANTEE SCHOOL DISTRICT

GUISELLE M. CARREON, CONSULTANT
CONTRACTOR

Signature of Authorized Agent



Signature of Authorized Agent

Marcia Hamilton, Ed. D.

Typed or Printed Name

Guiselle M. Carreon

Typed Name

Assistant Superintendent of Business Services

Title

1655 Brenner Way, San Diego, CA 92114

Address

Board Approval Date: _____

619.838.7439

(Area Code) Telephone Number

Consent Item D.3.1.

Ratification of Nonpublic School Master Contract with The Winston School for Nonpublic School Services

Prepared by Dr. Lisa Paisley
September 5, 2023

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at The Winston School for the 2023-24 school year to address the student’s unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with The Winston School for one student for the period of July 1, 2023 through June 30, 2024. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
The Winston School	1 student	7/1/23-6/30/24 (214 Days) including ESY & Parent Counseling (4 hrs)	\$219.93 \$91.05 (per hour)	\$47,065.02 \$364.20

TOTAL \$47,429.22

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Ratification of Nonpublic Agency Master Contract with Coastal Speech Therapy, Inc. for Speech Therapy

Prepared by Dr. Lisa Paisley
September 5, 2023

BACKGROUND:

As part of a student’s Individual Education Program (IEP), speech therapy is necessary for some students with disabilities to demonstrate educational progress. Coastal Speech Therapy provides Independent Educational Evaluations (IEE) in the area of Speech and Language Therapy.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Coastal Speech Therapy, Inc. for an IEE in the area of Speech and Language Therapy for the term of July 1, 2023 through June 30, 2024. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of services are as follows:

Nonpublic Agency	Term of Service	Total Cost
Coastal Speech Therapy, Inc.	7/1/23-6/30/24	\$4,440
TOTAL		\$4,440.00

STUDENT ACHIEVEMENT:

Speech Therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Cooper, Brianna	Carlton Hills	IV-01 #30024171	\$0.00	\$58,493.00	08-16-23
2. Dobyys, Ryleigh	Pepper Drive	IV-01 #10321387	\$0.00	\$58,493.00	08-16-23
3. Doyle, Kathryn	Carlton Hills	III-03 #10324241	\$0.00	\$58,493.00	08-16-23
4. Goldstein, Brian	Cajon Park	V-06 #10324273	\$0.00	\$74,702.00	08-16-23
5. Gouin, Jessica	Carlton Oaks	III-01 #30024170	\$0.00	\$58,493.00	08-23-23
6. Hasslinger, Christina	Pepper Drive	V-01 #30024168	\$0.00	\$61,319.00	08-16-23
7. Kelleher, Bridget	Rio Seco	III-01 #30012478	\$0.00	\$58,493.00	08-16-23
8. Kelly, Patricia	Carlton Hills	III-01 #30024010	\$0.00	\$58,493.00	09-05-23
9. Matinez, Ana	PRIDE Academy	IV-01 #10324408	\$0.00	\$58,493.00	08-16-23
10. Meyerson, Jessica	Sycamore Canyon	III-08 #30019307	\$0.00	\$69,349.00	08-16-23
11. Millsap, Cassandra	Hill Creek	IV-02 #30023749	\$0.00	\$59,859.00	08-18-23
12. Pearson, Rita	Hill Creek	IV-03 #30006053	\$0.00	\$62,292.00	08-16-23
13. Quintero, Julissa	Carlton Oaks	V-01 #30017249	\$0.00	\$61,319.00	08-16-23
14. Salas, Johannah	Hill Creek	III-01 #30023746	\$0.00	\$58,493.00	08-16-23
15. Shands-Sparks, Cameron	Cajon Park	IV-01 #30022521	\$0.00	\$58,493.00	08-16-23
16. Tseselsky, Emma	Hill Creek	V-02 #30014840	\$0.00	\$63,996.00	08-16-23
17. Thompson, Madeleine	Special Education	V-07 #10324100	\$0.00	\$77,379.00	08-16-23

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Sicat, Amille	Pepper Drive to <i>Carlton Oaks</i>	VI-12 #10321541 to <i>#10321425</i>	\$97,819.00	\$97,819.00	08-16-23

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Garcia, Adrienne	Carlton Oaks	V-10	Resignation	09-05-23

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Brownell, Monica	Chet F. Harritt	Secretary II - School 27 A / 8.0 hrs #10327604	\$0.00	\$3,870.90	08-01-23
2. Scott, Alissa	Cajon Park	ELP Enrichment Leader 21 A / 6.25 hrs #30020742	\$0.00	\$2,478.28	08-23-23

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Brambila, Guadalupe	PRIDE Academy	Secretary II - School 27 E / 8.0 hours #10327607 to <i>Secretary II - School 27 E + 12% / 8.0 hours #10326124</i>	\$5,082.13	\$5,270.36	07-01-23
2. Duhamel, Brian	Maintenance and Operations	Craftworker I 24.5 E / 8.0 hours #10326113 to <i>Craftworker II 28.5 B / 8.0 hours #10326124</i>	\$4,570.80	\$4,799.60	08-09-23
3. Luhta, Sandra	Sycamore Canyon	Campus Aide 16.5 C / 2.0 hours #10327468 to <i>Expanded Learning Program Leader 21 A / 4.0 hours #30023337</i>	\$701.57	\$1,586.00	08-14-23
4. Meyer, Rosalie	Carlton Oaks	Expanded Learning Program Enrichment Leader 21 B / 4.0 hours #30001834 to <i>Expanded Learning Program Leader 21 B / 6.25 hours #30020753</i>	\$1,665.73	\$2,602.87	07-24-23

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Araiza, Gloria	Expanded Learning Program	Expanded Learning Program Regional Leader	Resignation	08-18-23
2. Arroyo, Hillary	Special Education	Occupational Therapy Assistant	Resignation	08-15-23
3. Daniels-Desy, Tiffani	Hill Creek	Food Service Worker I-A	Resignation	06-14-23

4. Gaus, Brittany	Rio Seco	Instructional Assistant Special Education II	Resignation	08-22-23
5. Low, Parker	Carlton Oaks	Instructional Assistant Special Education II	Resignation	08-17-23
6. McNamer, Jennifer	Business Services	Accounting Assistant III	Resignation	09-01-23

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

BACKGROUND:

Solicitation of applications for membership on Board Advisory Committees was presented to parents, the community, and employees on the District and schools' website and social media pages. Membership is open to staff, parents, community members, District Administrators, and Employee Association members. Membership is for a one-year term. The Superintendent assigned the applicants based on their priority choices listed on their applications and recommends appointments as assigned on the attached chart. Administration will continue to recruit membership in Board Advisory Committees to assure parent and community input is received.

The first round of applications is being presented for appointment. Applications submitted after the deadline will be brought forth for approval at the September 19 meeting.

The Board Budget Advisory Committee (BAC) positions to be filled are:

- Calendar Advisory Committee
- Character Education Committee and School Climate Advisory Committee
- Communication Committee
- District Advisory Committee (DAC)
- District English Learner Advisory Committee (DELAC)
- Special Education Advisory Committee
- Wellness Advisory Committee

Budget Advisory Committee focuses on the District's budget and fiscal solvency.

Calendar Advisory Committee meets to create a school calendar that will meet the needs of the community and district employees.

Character Education and School Climate Advisory Committee develops and monitors programs that promote student character.

Communication Committee expands the communication links in the District so a broader range of constituents have an opportunity to clarify, discuss, and hear the latest information in the District and report it accurately back to the stakeholders they represent.

District Advisory Committee (DAC) reviews curriculum and instruction, focuses discussions about quality student achievement, reviews recommended curriculum and instructional policies, and discusses issues that affect and promote student well-being.

District English Learner Advisory Committee (DELAC) provides information on programs and services for English learners.

Special Education Advisory Committee reviews and discusses special education issues in order to work collaboratively with staff and parents to resolve concerns.

Wellness Advisory Committee provides recommendations to the Board of Education for the development and evaluation of the local wellness policy.

RECOMMENDATION:

Administration recommends that the Board appoint the Superintendent’s committee assignments to fill vacancies on the various Board Advisory Committees. The applicants represent a variance of schools throughout the District.

FISCAL IMPACT:

There is usually a negligible fiscal impact dependent on the committee’s needs. Any costs are paid from department operating budgets.

STUDENT ACHIEVEMENT IMPACT:

Board Advisory Committees provide the Board with valuable input and information from all stakeholders when making decisions that impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Santee School District
2023-24 Board Advisory Committees

		Budget	Calendar	Character Education & School Climate	Communication	DAC	DELAC	Special Ed	Wellness
<i>Total vacancies for 2023-24</i>		9	<i>Open</i>	9	<i>Open</i>	9	9	9	9
Applicant Name	Represents								
1 Kimberly Hill	Parent - Sycamore Canyon			3	1				2
2 Tracie Thill	Santee Citizen			1	3	2			
3 Denise Simmons	Parent - Pepper Drive			2	3				1
4 Nicole Roesler	Parent - Rio Seco	1							
5 Kierstin Losee	Parent - Rio Seco				3	1		2	
6 Dawn Perry	Santee Citizen			1	3			2	
7 Karen Brentano	Parent - Sycamore Canyon					1			
8									
9									
10									
11									
12									
13									

BACKGROUND:

State Law requires the Board of Education to submit its annual financial results to the County Office of Education (COE) by September 15 of each year. The financial results for the fiscal year ending June 30, 2023 are summarized in the District’s 2022-23 Unaudited Actuals Report. This report includes all required State forms and schedules.

The District’s 2022-23 Unaudited Actuals are submitted and reviewed by the County Office of Education (“COE”) in accordance with State law. The District expects an opinion letter on the District’s Unaudited Actuals Report from the COE sometime in September. Additionally, the Unaudited Actuals are subject to audit by the District’s independent auditor. The auditor’s opinion is due in December.

Administration will provide a brief report highlighting financial results for the 2022-23 fiscal year and the updated Multi-Year Projection.

RECOMMENDATION:

It is recommended that the Board of Education approve the 2022-23 Unaudited Actuals with all required State forms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Financial results for the 2022-23 fiscal year and revised projections for the two subsequent years will be provided at the Board meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
September 5, 2023

Second Reading: Board Policies (BP) and/or
Administrative Regulation (AR):
New BP 4119.24 – Classroom Learning
Environment

BACKGROUND:

This Board Policy was presented as a first reading at the August 15, 2023, meeting.

New BP 4119.24 – Classroom Learning Environment

The Board recognizes and encourages the right of administrative, certificated and classified employees, as citizens, to engage in political and sociopolitical activity. However, District time, resources, property or equipment, paid for by taxpayers, may not be used for political or sociopolitical purposes by district employees when performing assigned duties.

RECOMMENDATIONS:

New Board Policy (BP) 4119.24 – Classroom Learning Environment is being presented for a second reading and approval. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this Board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

CLASSROOM LEARNING ENVIRONMENT

Purpose

Curriculum, classroom décor, and classroom instruction shall be designed to create an atmosphere where all students are valued and supported. The Board recognizes and encourages the right of employees, as citizens, to engage in political activity, sociopolitical advocacy, sexual orientation advocacy, gender identity advocacy, and religious advocacy. However, district time, resources, property, or equipment, paid for by taxpayers, may not be used for such purposes by district employees when performing duties during assigned work hours.

It is important to demonstrate respect for the diverse beliefs of our community. Out of respect for the fact that personal beliefs are of great importance to many members of the school community and their families, staff members should not use their position of authority or classroom décor to advocate for their personal beliefs. All teachers are expected to demonstrate compassion and support for all their students.

Guidelines

Classroom décor and environment should be focused on learning and reflective of academic units of study. Décor related to political, sociopolitical, sexual orientation, gender identity, or religious beliefs in the classroom other than as described below, is prohibited.

The following situations are exempt from the provisions of this policy:

1. Wearing jewelry, consistent with the professional dress, that symbolically represents an individual's personal beliefs.
2. Display of personal family pictures.
3. Display of the flag of the United States or California.
4. Décor used as part of a temporary unit of study within the district approved curriculum.
5. District provided décor.

Policy adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item F.1.2.
Prepared by Dr. Kristin Baranski
September 5, 2023

First Reading: Board Policies (BP) and/or
Administrative Regulation (AR):
• Revised BP 6163.1 – Library Media Centers

BACKGROUND:

The attached revised Board Policy was updated to confirm with California School Board Association’s (CSBA) language.

Revised BP 6163.1 – Library Media Centers

Policy updated to reflect Title 5 regulations which revise the authorized duties of credentialed teacher librarians and add a new special class authorization for departmentalized instruction in information literacy, digital literacy and digital citizenship. Policy also deletes references to the use of Instructional Materials Funding Realignment Program funds for the purchase of classroom library materials, as that program was repealed by AB 1246. Policy references an State Board of Education document identifying alignment of library instruction standards with Common Core State Standards and expands material on program evaluation.

RECOMMENDATIONS:

Revised Board Policy 6163.1 – Library Media Centers, is being presented for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the District by revising this Board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

LIBRARY MEDIA CENTERS

The Governing Board recognizes that school libraries ~~library media centers~~ support the educational program by providing access to a variety of informational resources and supplemental resources that can help raise the academic achievement of all students. The Board desires that school libraries be stocked ~~to provide library media centers~~ with up-to-date books, reference materials, and electronic information resources ~~necessary~~ to promote literacy, support academic standards, and prepare ~~students in achieving academic standards, and encourage~~ students to become lifelong learners.

The Superintendent or designee may, in consultation with teacher librarians, classroom teachers, administrators, parents/guardians, and students as appropriate, develop and regularly update a plan for school libraries that describes the district's goals for school libraries and how funds will be distributed to school sites to support libraries. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, the development and maintenance of classroom libraries, prevention of loss or damage of library materials, prioritization of needs, and other related matters. The Superintendent or designee shall ensure that the library plan is aligned with the district's local control and accountability plan and other district and school plans.

~~School libraries shall be open for use by students and teachers during the school day.~~

~~Any school library open outside the school day, such as evenings and/or Saturdays, shall be under the supervision of a certificated employee.~~

~~The district's school libraries may provide:~~

- ~~1. Library instruction to students that enables them to become proficient users of library resources~~
- ~~2. Information to teachers and administrators concerning sources and availability of instructional materials that will aid in the development of school curriculum, and, in cooperation with classroom teachers, the development of instructional units and activities using library resources~~
- ~~3. Assistance to teachers and students in the evaluation, selection, production, and uses of instructional materials~~
- ~~4. A collection of materials and resources that support the curriculum and are appropriate for user needs~~
- ~~5. Assistance to teachers, administrators, and other school staff members in becoming knowledgeable about appropriate uses of library media services, materials, and equipment~~

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~~The Superintendent or designee shall develop procedures for the selection and evaluation of library materials.~~

Library Plans

~~Whenever a school receives state funding for school and library improvement pursuant to Education Code 41570-41573, the school site council shall develop a single plan for student achievement which incorporates a districtwide plan for school libraries.~~

~~In developing the districtwide plan, the Superintendent or designee is encouraged to consult with school library media teachers, classroom teachers, administrators, parents/guardians, and students as appropriate in the development of the plan.~~

~~The districtwide library plan shall describe the district's vision and goals for the district's libraries and action steps including how funds will be distributed to school sites. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, prioritization of needs, and other related matters.~~

Staffing

To staff school libraries, the district may employ one or more teacher librarians who possess appropriate credentials issued by the Commission on Teacher Credentialing. (Education Code 18120, 44868; 5 CCR 80024.6, 80053)

The Superintendent or designee may assign teacher librarians to perform the following duties in accordance with the authorizations of their credential: (5 CCR 80053, 80053.1)

1. Instruct students in accessing, evaluating, using, and integrating information and resources in the library program and/or provide departmentalized instruction in information literacy, digital literacy, and digital citizenship
2. Plan and coordinate school library programs with the district's instructional programs through collaboration with teachers
3. Select materials for school and district libraries
4. Develop and deliver staff development programs for school library services
5. Coordinate or supervise library programs at the school or district level
6. Plan and conduct a course of instruction for students who assist in the operation of school libraries
7. Supervise classified personnel assigned school library duties

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8. Develop procedures for and management of the school and district libraries

The Board also may appoint classified paraprofessionals to serve as library aides or library technicians. Volunteers may assist with school library services in accordance with law, Board policy, and administrative regulation.

Hours of Operation

School libraries shall be open for use by students and teachers during the school day. (Education Code 18103)

With the approval of the Board, a school library may be open at other hours outside the school day, including evenings and Saturdays. Any library open to serve students during evening and Saturday hours shall be under the supervision of a certificated employee who consents to the assignment. (Education Code 18103)

Selection and Evaluation of School Library Materials

Library materials shall include print and electronic resources that align with the curriculum and are accessible to students with varying cognitive or language needs.

Library materials shall be evaluated and selected through a process that invites recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.

Library materials shall be continually evaluated in relation to evolving curricula, new formats of materials, new instructional methods, and the needs of students and teachers. Materials that contain outdated subject matter or are no longer appropriate shall be removed.

All gifts and donations of school library materials shall be subject to the same criteria as materials selected for purchase by the district.

Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding instructional materials.

Fees

Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. (5 CCR 16042) No charge shall be assessed for the late return of materials.

LIBRARY MEDIA CENTERS

Library Instruction

Teacher librarians and/or classroom teachers shall provide library instruction to develop students' information literacy skills. Such instruction shall be aligned with state academic standards for library instruction and shall prepare students to:

1. Access information by applying knowledge of the organization of libraries, print materials, digital media, and other sources
2. Evaluate and analyze information to determine appropriateness in addressing the scope of inquiry
3. Organize, synthesize, create, and communicate information
4. Integrate information literacy skills into all areas of learning and pursue information independently to become life-long learners

Teacher librarians also may provide support to teachers, administrators, and other staff by identifying instructional materials that will aid in the development of curriculum and instructional activities and by providing information about effective and ethical uses of school library services and equipment.

Program Evaluation

The Superintendent or designee shall annually assess and report to the Board regarding the condition and use of school libraries. The assessment shall evaluate, at a minimum:

1. Access of students and staff to school libraries during school hours and, as appropriate, access outside the school day
2. The process and frequency by which students are allowed to check out library materials
3. Staffing levels, qualifications, and number of hours worked
4. The quality of the collection at each library, including, but not limited to, the total number of books in the collection, number of books per student, amount expended during the year for the purchase of new resources, and the number of resources discarded and added during the year
5. Any special programs offered at the school to encourage reading and/or library use
6. The adequacy of the facility space and equipment designated for the school library
7. The source(s) and adequacy of funding for school libraries

LIBRARY MEDIA CENTERS

The district shall, on or before August 31 each year, report to the CDE on the condition of its school libraries for the preceding year ending June 30. (Education Code 18122)

~~**Selection and Evaluation of School Library Materials**~~

~~Responsibility for the selection of library materials is delegated to the professional library staff through the principal. School librarians shall evaluate materials, using professional selection aids and standards, in accordance with law, Board policy, and administrative regulation. The selection process shall invite recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.~~

~~Library materials should be continually evaluated in relation to evolving curricula, new formats of materials, new instructional methods, and the needs of students and teachers. Materials that contain obsolete subject matter or are no longer appropriate shall be removed, and lost or worn materials may be replaced if possible.~~

~~Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding instructional materials.~~

Fees

~~Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school.~~

~~No charge shall be assessed for the late return of materials.~~

Reports

~~The district shall, on or before August 31 each year, report to the California Department of Education on the condition of school libraries for the preceding year ending June 30.~~

LIBRARY MEDIA CENTERS

*Legal Reference:*EDUCATION CODE*1703 Coordination of district library services by county superintendent**1770-1775 Provision of library services by county superintendent**18100-18203 School libraries**18300-18571 Union high school district/unified school district library district**19335-19336 Reading Initiative Program; recommended books**35021 Volunteer aides**41570-41573 School and Library Improvement Block Grant**44868-44869 Qualifications and employment of library media teachers**45340-45349 Instructional aides**~~60119 Sufficiency of textbooks and instructional materials; public hearing~~**~~60240-60251.5 State Instructional Materials Fund, purchase of classroom library materials-~~**~~60420-60424 Instructional Materials Funding Realignment Program~~**REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS**~~18181 Districtwide library plan~~**~~52012 Establishment of school site council-~~**~~52014-52015 School plans~~*CODE OF REGULATIONS, TITLE 5*~~16040-16043 School libraries~~**~~80053 Library media service teaching credential UNITED-~~**~~STATES CODE, TITLE 20~~**~~6383 Improving Literacy Through School Libraries grant program~~**Management Resources:*CDE PUBLICATIONS*Examples of Model School Library Standards for California Public Schools Supporting Common Core State Standards (CCSS), rev. February 2012**Looking at the School Library: An Evaluation Tool, 2003**Model School Library Standards for California Public Schools: K - 12, 2010 (includes standards for student instruction as well as program standards)**~~Cheek It Out! Assessing School Library Media Programs, 1998-~~**~~Recommended Literature: Kindergarten Through Grade Twelve~~*CALIFORNIA SCHOOL LIBRARY ASSOCIATION PUBLICATIONS*~~Standards and Guidelines for Strong School Libraries, 2004-~~*WEB SITES*CSBA District and County Office of Education Legal Services: <https://legalservices.csba.org/>**American Library Association: <http://www.ala.org>**American Association of School Librarians: <http://www.ala.org/aasi>**California Department of Education, School Libraries: <http://www.cde.ca.gov/ci/cr/lb>**California Library Association: <http://www.cla-net.org>**California School Library Association: <http://www.csla.net>*

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.